



**Sacramento County
Child Care & Development Planning Council
SETA Head Start
925 Del Paso Boulevard
Sacramento, CA**

**Thursday, November 17, 2011
12:00 p.m. – 4:00 p.m.**

Agenda

- 12:00pm I. Call to Order**
a. Introductions
b. Approval of Minutes-*Action Item*
- 12:15pm II. Public Comment**
- 12:30pm III. Committee Updates**
a. Executive Committee
b. Ad-hoc Child Care Plan Committee
c. Data and Community Needs Assessment Committee
d. Public Relations & Community Outreach Committee
e. Quality CARES Committee
- 1:00pm IV. Committee Breakout & Working Lunch**
- 3:30pm VI. Updates and Announcements**
- 3:45pm VII. Adjournment**

If you are planning to attend and need special accommodations, please call Jigna Shah at 916-369-3315 at least three days prior to the meeting.

Members of the public may address the Council on any subject within the Council's jurisdiction that is not an item on this agenda. Each speaker's presentation will be limited to 3 minutes and may not relate to pending litigation. Due to time constraints, we are sometimes unable to have time at the end of the meeting for sharing and announcements. If you have information you wish to share, it is suggested that you bring it in writing or a handout for distribution.

Meeting Etiquette

1. Honor Time Limits and Commitments
2. Treat Each Other With Dignity and Respect
3. Foster Equitable Voice; only one person speaks at a time
4. The Chair is Responsible For Bringing Agenda Items to a Close; Chair states resolution and/or next steps

Conflicts of Interest: To vote or not to vote

1. Are you making, participating in, or using your "official position" to influence a governmental decision?
2. Do you have an economic interest in the decision?
3. Is your economic interest directly involved in the decision?
4. Will the decision have a material effect on your economic interest?
5. Is the effect of the decision on your economic interest distinguishable from its effect on the general public?

If the answer to all of the above questions is yes, you probably have a conflict of interest and must disqualify yourself from participating in the decision.