



**Sacramento County**  
**Child Care & Development Planning Council**  
SETA Head Start  
925 Del Paso Boulevard  
Sacramento, CA

**Thursday, January 19, 2012**  
**12:00 p.m. – 3:00 p.m.**

**Agenda**

- 12:00pm I. Call to Order**  
a. Introductions  
b. Approval of Minutes-*Action Item#1*
- 12:15pm II. Public Comment**
- 12:30pm III. Review of Methodology and 2012 Funding Priorities**  
*Action Item #2*  
a. Approval of Methodology  
b. Approval of Priorities for General Child Care  
c. Approval of Priorities for California State Preschool Programs
- 1:10pm IV. Review of 2012 Child Care Plan Draft**  
a. Presentation of the 2012 Child Care Plan  
b. Discussion and Approval- *Action Item #3*
- 2:10pm V. Committee Updates**  
a. Executive Committee  
b. Ad-hoc Child Care Plan Committee  
c. Data and Community Needs Assessment Committee  
d. Public Relations & Community Outreach Committee  
e. Quality CARES Committee  
1) Approval of Track 5b Eligibility-*Action Item #4*
- 2:30pm VI. Public Policy Update**
- 2:45pm VII. Updates and Announcements**
- 3:00pm VIII. Adjournment**



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**If you are planning to attend and need special accommodations, please call Melinda Felice at 916-369-3315 at least three days prior to the meeting.**

Members of the public may address the Council on any subject within the Council's jurisdiction that is not an item on this agenda. Each speaker's presentation will be limited to 3 minutes and may not relate to pending litigation. Due to time constraints, we are sometimes unable to have time at the end of the meeting for sharing and announcements. If you have information you wish to share, it is suggested that you bring it in writing or a handout for distribution.

**Meeting Etiquette**

1. Honor Time Limits and Commitments
2. Treat Each Other With Dignity and Respect
3. Foster Equitable Voice; only one person speaks at a time
4. The Chair is Responsible For Bringing Agenda Items to a Close; Chair states resolution and/or next steps

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**Conflicts of Interest: To vote or not to vote**

1. Are you making, participating in, or using your "official position" to influence a governmental decision?
2. Do you have an economic interest in the decision?
3. Is your economic interest directly involved in the decision?
4. Will the decision have a material effect on your economic interest?
5. Is the effect of the decision on your economic interest distinguishable from its effect on the general public?

If the answer to all of the above questions is yes, you probably have a conflict of interest and must disqualify yourself from participating in the decision.



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**Ib. Approval of 11/17/11 Local Planning Council meeting minutes  
Action Item #1: Approval of Local Planning Council Minutes**

- November 17, 2011



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**III. Review of Methodology and 2012 Funding Priorities**

- a) Review of Methodology**
- b) Review of Priorities for General Child Care**
- c) Review of Priorities for California State Preschool Programs**

**Action Item #2: Funding Priorities**

Background: The Local Planning Council is charged with submitting annual funding priorities to the CDE each year on or before May 30. Management Bulletin 09-05 describes the process to be used to determine the priority for funding. The Local Child Care and Development Council adopted a methodology, selecting Option 1, which used census data and CDE enrollment data to determine unmet need.

The funding priorities were included in the 2007/12 Local Child Care Plan as Appendices.

Option 1: The required census data at the zip code level is not available for the 2010 Census.

Option 2: CEL data is current and available.

On December 15, 2011 the Executive Committee, after discussion of the two options, voted to use Option 2, CEL data to determine 2012 priorities. The committee discussed the Data Committee's recommendation to use Option 2 in the Management Bulletin 09-05, which would use CEL data instead of census and CDE enrollment data. Concerns were raised about the accuracy of the CCEL data, and the consistency of methodology. Options could also include using priorities approved in May 2011. It was suggested we use CEL data from June 30, 2011 prior to the elimination of the CEL

Motion by A. Hall, 2<sup>nd</sup> by C. Miller to determine the priorities for the 2012-2017 plan using Option 2 in the CDE methodology, using CEL data from July 1, 2011. *Motion carried.* Motion by M. Breeding, 2<sup>nd</sup> by M. Kurtz to use May 2011 priorities if CEL data from July 1, 2011 is not available. *Motion carried.*

Recommendation: Review and approve the methodology for use of the CEL data. Review, discuss and approve priorities for General Child Care Programs and California State Preschool Programs.

Attached:

Proposed Methodology for 2012 Priorities

Proposed General Child Care Program Priorities

Proposed California State Preschool Priorities



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**IV. Review and Approval of 2012 Child Care Plan Draft**

**Draft of the 2012 Child Care Plan is available for review on the Local Planning Council Website: <http://www.sac-lpc.org/>**



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**V. Committee Updates**

Quality CARES Committee

Approval of Track 5b Eligibility-*Action Item #4*

**Action Item: CARES Policy Review: Track 5b Status**

Track 5b was created to develop a cohort of skilled Early Childhood Professionals who are trained to conduct the Harms/Clifford Environmental Rating Scales for the Sacramento Child Care Community. Track 5b applicants must hold a minimum of a Master Teacher Permit and complete ECE 455: Environmental Assessments offered through the Los Rios Community College District with a grade of A.

Currently there are over 30 assessors in Track 5b who conduct assessments throughout the year and earn \$500 per assessment. Each assessment requires about 10 hours of observation and record keeping. In 2010/2011 over 140 assessments were conducted in center classrooms and family child care homes. In addition Track 5b participants are required to attend quarterly meetings where continued training is conducted. The average stipend earned was \$2,000.

Recent changes in the funding of the Sacramento CARES program has resulted in reductions staffing for the CARES program and also reduced the number of assessments that must be conducted. In 2011/12 we expect to conduct 80 assessments, or 2.6 assessments per assessor. This is a reduction of 50%

**Recommendation:**

For the 2012 CARES year we recommend placing a hold on adding any more assessors to the existing Track 5b cohort.

- The existing group of 5b assessors is highly competent and skilled in conducting the assessments and providing accurate documentation.
- The reduction in the number of assessments limits the number of assessors we will need.
- The need to train and mentor new assessors will be eliminated for the year.

First Year Track 5b applicants who complete the requirements and coursework will continue to receive stipends of \$750. They will be placed on a wait list and can join the assessor cohort as members leave.

**ACTION of the CARES Committee: T.Roberts moved A. Kress second approval of recommendation. Motion carried.**



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