



"Promoting Excellence in Child Care"

**Sacramento County
Child Care & Development Planning Council
Executive Committee Meeting**

3:00pm, Wednesday, September 14, 2011

Child Action, Inc. 9800 Old Winery Place, Sacramento, CA

Minutes

Attendees: A. Hall, M. Kurtz, T. Lewis

Staff: J. Shah,

Topic	Discussion	Action/Next Steps
Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 3:10pm 	
Review of Agenda & Minutes	<ul style="list-style-type: none"> Agenda was reviewed by meeting attendees Minutes from the July and August Executive Committee meetings were reviewed 	<p>Motion by M. Kurtz, 2nd by T. Lewis to approve the July Executive Committee minutes as written. <i>Motion carried</i></p> <p>Motion by A. Hall, 2nd by M. Kurtz to approve the August Executive Committee minutes as written. <i>Motion carried</i></p>
Follow up on tasks from last month's meeting	<ul style="list-style-type: none"> M. Breeding agreed to chair the ad-hoc child care plan committee CARES Committee brought forward a recommendation to have a representative of each committee serve on the ad-hoc child care plan committee 	Committee chairs will ask a member of their committee to volunteer to serve on the ad hoc child care plan committee
Executive Committee Training Plan	<ul style="list-style-type: none"> Training materials were shared with Executive Committee members Robert's rules of order were discussed along with keeping committee members on track; The importance of having committee members review material prior to a meeting was discussed as well as the knowledge base of committee members 	

	<ul style="list-style-type: none"> • Questions discussed include: How do you handle side bar conversations? How to harness the expertise of members? How do you encourage all members to participate? How do you set ground rules for meetings? • The importance of setting the agenda for the next meeting at the end of the meeting was discussed • It was asked that members have an opportunity to reflect at the end of the year on their impact as an individual, as a committee, and as a Council 	
Updates on Committee work	<ul style="list-style-type: none"> • Ad-hoc child care plan committee will be led by Mary Breeding • The Data committee is conducting a parent survey to inform section 2 of the child care plan • The PR committee is updating section 6 of the plan • The CARES Committee is working on sections 4 & 5 	
Update on LPC Website	<ul style="list-style-type: none"> • The LPC website has been updated to include minutes and agendas from committee meetings 	Staff will send out a monthly email to LPC members letting them know to check out the LPC website for information and minutes from committee meetings
State Public Policy Discussion	<ul style="list-style-type: none"> • AB 101 is a bill that proposes to unionize child care • This bill would require child care providers who receive child care subsidy to join the union • The bill has passed through the Assembly and the Senate and is now on the Governor's desk for signature or veto 	
Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 4:30pm 	

