



*“Promoting Excellence in Child Care”*

**Sacramento County  
Child Care & Development Planning Council  
Data & Community Needs Assessment Committee**

1:00pm, Tuesday, September 6, 2011

Child Action, Inc.

9800 Old Winery Place, Sacramento, CA

Minutes

**Attendees:** C. Grady-Miller, T. Tomasky

**Staff:** J. Shah, J. White

**Guests:** L. Harris, G. Ingram-Scruggs

<b>Topic</b>	<b>Discussion</b>	<b>Action/Next Steps</b>
<b>Call to Order</b>	<ul style="list-style-type: none"> <li>Meeting was called to order at 1:00pm</li> </ul>	
<b>Welcome &amp; Review of Agenda</b>	<ul style="list-style-type: none"> <li>New members &amp; guests were welcomed and the agenda was reviewed</li> </ul>	
<b>Debrief from Annual Planning Meeting</b>	<ul style="list-style-type: none"> <li>The Annual Planning Meeting was discussed</li> <li>The committee needs to set additional meeting dates through the winter and spring</li> </ul>	
<b>Review of Committee Tasks for the Year</b>	<ul style="list-style-type: none"> <li>The tasks for this committee include: review and update of data in Sections 2 &amp; 3 of the LPC plan, update data throughout the LPC plan, update zip code priorities, &amp; update the needs assessment data that will be included in the LPC plan.</li> </ul>	
<b>Review of Data Available &amp; Sections of the LPC Plan</b>	Section 2: <ul style="list-style-type: none"> <li>The data that informs section 2 is a parent survey that was conducted in 2006</li> <li>A draft of a new parent survey was brought forward</li> </ul>	<p><b>The survey will be open 2 weeks, from September 9-September 23.</b></p> <p><b>Staff will email survey results &amp; finding to the committee the week of September 26.</b></p>

	<p>and reviewed by the committee</p> <ul style="list-style-type: none"> <li>• The new survey results will be compared to the survey results from 2006.</li> <li>• The survey will be solely internet based and will be emailed out to LPC members to share with parents in their child care programs, emailed to 1,200 parents who have received child care referrals in the last year, emailed to 300+ Cal WORKS parents, and posted on the Child Action, Inc and LPC websites</li> </ul> <p>Section 3:</p> <ul style="list-style-type: none"> <li>• The focus of section 3 is child care supply and demand</li> <li>• The latest data from the R&amp;R Child Care Portfolio was brought forward to analyze child care supply in Sacramento County</li> <li>• Since the last LPC plan was written, Cal WORKS has had major policy changes</li> <li>• Enrollment data for section 3 will be taken from NACCRRRA</li> <li>• Other child care studies have been published recently and may provide valuable data to inform the LPC plan</li> </ul>	<p><b>L. Harris will convert the R&amp;R Child Care Portfolio data into graphs so that it can be compared to data from the 2007-2012 LPC Plan</b></p> <p><b>C. Grady-Miller will provide a write up on the Cal WORKS policy changes</b></p> <p><b>Staff will email the Economic Impact of Child Care and Child Care Instability Studies to the committee for their review</b></p>
<p><b>Next Data Committee Meeting</b></p>	<ul style="list-style-type: none"> <li>• The next Data Committee meeting will be October 12 at 1:00pm</li> </ul>	<p><b>Committee members are asked to come to the October Data Committee meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>With their response to the parent survey results</b></li> <li>• <b>Having reviewed the child care studies that discuss economic impact and child care instability and being prepared to discuss and share where it fits within the LPC plan with the group</b></li> </ul>
<p><b>Adjourn</b></p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 2:30pm</li> </ul>	