



"Promoting Excellence in Child Care"

SACRAMENTO COUNTY LOCAL CHILD CARE & DEVELOPMENT PLANNING COUNCIL

MEETING OF THE QUALITY/CARES COMMITTEE

Monday, September 14, 2009 - 1:30 p.m.
Child Action, Inc., 9661 Horn Road, Sacramento

AGENDA

ALLOTTED TIME*	ORDER OF BUSINESS	ITEM TYPE(S)
	I. Call to Order - Chair	
5 min	II. Approval of Agenda and Minutes a. Minutes of 06/08/09 Quality/CARES Committee Meeting. Members are to read and note any modifications prior to the committee meeting. b. Agenda for 09/14/09 Quality/CARES Committee Meeting	Action
10 min	III. CARES Program Updates Staff will provide an update the CARES program	Information / Discussion
40 min	IV. Work Plan & Priorities Review / Summary of Retreat Members will discuss work plan priorities and work conducted at the Council retreat including planning an information road map	Discussion
5 min	V. Staff Report / Other Business	Information
2:30 p.m.	VI. Adjournment	

*Estimated time for item. Actual time per item may be less than allotted time.

Please contact Marianne Knoy at (916) 369-3344 or Marianne.knoy@childaction.org if you will not be able to attend this meeting.

Sacramento County Local Child Care & Development Planning Council



Quality/CARES Committee Meeting Minutes

June 8, 2009 | 1:30 p.m.
9961 Horn Road, Sacramento, CA

Meeting Attendance

Members		Staff		Guests	
Elizabeth Uda	X	Theresa Roberts		Marianne Knoy	X
Anne Kress	X	Tracee Lewis	X	Tracey Slater	
Kathleen Tibbals		Mary Breeding	E	Jaclyn P. White	X
Kayla Olvera	X			Donna Sneeringer	
KT, TR – Personal Commitment; MB – Work Related					

Issue	Discussion	Action
Welcome & Introductions	The meeting was called to order at 1:42 p.m.	
Agenda Item II - Approval of Agenda and Minutes	Minutes of the 05/11/09 meeting and the agenda for the 06/08/09 meeting were approved.	M/S – Anne Kress / Tracee Lewis APPROVED
Agenda Item III – CARES Appeals	<p>Staff presented five appeals.</p> <ol style="list-style-type: none"> 1. Appellant submitted missing documentation with her appeal. Her application was subsequently processed and she will receive a stipend. 2. Appellant was missing proof of application of a permit. Appellant advised CARES Coordinator on 6/2/09 she would try to get it in. Committee approved the appeal contingent upon appellant submitting missing documentation by 6/19/09. 3. Appellant's transcript reflects appellant working a Social Work degree, which is not eligible for the CARES program. Appellant asserts she is a double major in Child Development and Social Work. Committee approved the appeal contingent upon appellant providing documentation from CSUS reflecting she is a double major in Child Development. Documentation is due by 6/19/09. 4. Appellant completed AA degree in 2006. Appellant is working on units towards a BA transfer and has an education plan with the community college. While she completed six units of community college coursework it was not coursework required for transfer for her BA as outlined on her education plan. The committee denied the appeal. 5. Appellant's application noted income greater than \$60,000. Appellant responded to the CARES Coordinator via email the entry was an error and that she has historically submitted less. Appellant was requested to provide documentation of income. Appellant is a family child care provider and noted her documentation was with her tax advisor. Committee approved the appeal contingent upon appellant providing documentation from either quarterly tax statements or from her tax advisor. Documentation is due by 6/19/09. 	M/S – Kayla Olvera / Anne Kress APPROVED

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<p>Agenda Item IV – Staff Retention and Professional Development General Update</p> <ul style="list-style-type: none"> • 2008 / 2009 CARES • CARES Survey Preliminary Responses 	<p>Jaclyn P. White, Director of Community Services for Child Action, Inc., reported on out on the status of the CARES program funding. 98% of the AB212 funds and 60% of the First 5 funds have been allocated thus far.</p> <p>Staff reported out on the CARES Check Event held on Saturday, May 29, 2009. Approximately 350 CARES Stipend recipients attended. The day consisted of four sessions, which included an overview of the changes to the CARES program, a review of the assessments requirements for Tracks 3,4 and 5, and the introduction and discussion on the CARES Survey. Ms. White facilitated discussion at each session, asking participants how the CARES program has affected them and their programs, how they spend their stipend dollars and any changes they may suggest. (These notes are attached.)</p> <p>Committee members discussed the comments from the check event, noting the following with regard to challenges and barriers participants expressed:</p> <ul style="list-style-type: none"> • Bring to the CARES Liaisons challenges for family child care providers who need to complete lab hours. It is difficult for FCC providers to close down their programs or find substitutes, in order to complete required lab hours for college coursework. <ul style="list-style-type: none"> ○ Create model of working with FCC providers to meet this challenge. ○ Facilitate a network among FCC to cover/sub for each other, possibly creating co-ops among the providers ○ Allow for home program hours to fulfill lab requirement in part or whole • How to support ECE students in overcoming math anxiety and completing math classes. Encourage math anxiety classes. • Consider holding document review sessions again. • Assessments for Montessori programs. Are there other options? The philosophy of the Montessori programs and the ECERS are vastly different. • Consider hosting workshops in Natomas area. 	<p>N/A</p>
<p>Agenda Item VII – Staff Report / Other Business</p>	<p>No additional reports</p>	
<p>Agenda Item VIII – Adjournment</p>	<p>The meeting adjourned at 2:40 p.m.</p>	