

Sacramento County Local Child Care & Development Planning Council



Quality/CARES Committee Meeting Minutes

November 17, 2008 | 1:30 p.m.
9961 Horn Road, Sacramento, CA

Meeting Attendance

Members		Staff		Guests	
Elizabeth Uda	E	Loretta Smith	X	Marianne Knoy	X
Anne Kress	X	Theresa Roberts	X	Tracey Slater	X
Kathleen Tibbals	X	Tracee Lewis	X	Jaclyn P. White	X
Kayla Olvera	X				
EU – Work Related					

Issue	Discussion	Action
Welcome & Introductions	The meeting was called to order at 1:40 p.m. Member Anne Kress chaired the meeting on behalf of Committee Chair Elizabeth Uda.	
Agenda Item II - Approval of Agenda and Minutes	Minutes from the 10/13/08 meeting were submitted for approval. The minutes were approved. The agenda for the 11/17/08 meeting was submitted for approval. Members agreed to move the CARES Orientation to the December committee meeting, when more members would be able to attend and stay for an extended period of time.	M/S – Kathleen Tibbals / Loretta Smith APPROVED APPROVED by consensus
Agenda Item III - CARES Program Modifications	The Executive Committee returned the proposed CARES Program Modifications to the Quality/CARES committee for further clarification, specifically with regard to semantic changes. Additionally, in the planning process of identifying the policies and procedures for implementation of the proposed changes, staff identified a number of considerations that could affect the proposed changes. Committee members thoroughly discussed all aspects of the proposed modifications to Track 5A, as well as how it compared to Track 5B, and subsequently revised Track 5A as follows: <ol style="list-style-type: none"> 1. Participants must have a BA in ECE, CHDV or a related field 2. Must complete 40 hours of professional growth development that meet the professional growth guidelines 3. Must attend a permit/Child Development Permit Application workshop as scheduled by Child Action, Inc. 4. Must attend Professional Growth Advising Training as coordinated by Child Action, Inc. 5. Must provide professional growth advising to a minimum of five CARES participants <ol style="list-style-type: none"> a. Provide verification of professional growth advising b. Professional growth advising restricted to child development permit only (no academic advising) 6. Stipend amount = \$750 (equates to \$18/hr for work required in this track) 	M/S – Loretta Smith / Theresa Roberts APPROVED

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	<p>Members agreed that Track 5B would retain the first year requirement of completing the ERS course in the Los Rios Community College District System. The first year would require completion of the ERS course with an A, and a homework assignment, with a stipend of \$1000. Participants may begin conducting assessments in the second year.</p> <p>Members voted on and approved the modifications to Track 5A and 5B. The proposed modifications will be presented to the Executive Committee on Wednesday, November 19, 2008.</p>	
Agenda Item IV - Cohort Classes	Members tabled the discussion on cohort classes until a future meeting.	
Agenda Item V – CARES Contingency Planning	<p>Members discussed options for use of CARES funding, should there be funds remaining after CARES stipends are awarded. Members expressed interest in supporting professional development in line with CDE/CDD goals. Members concurred DRDP-R and CPIN professional development met those considerations. Staff will work on tentative dates and arrangements for DRDP-R workshops, and CPIN professional development outside of that offered through the Sacramento County Office of Education (similar to that offered during the Professional Incentive Program) to be held in April, May or June 2009. Final preparations will be made once CARES stipends have been awarded and it is determined funds are available to pursue the contingency plans.</p> <p>Members also discussed future considerations of establishing a set aside in CARES/AB212 funding specifically for professional development. This would provide opportunities to individuals who may meet basic CARES program requirements, but not the specific track requirements of the program.</p>	
Agenda Item VI – Staff Report / Other Business	There was no staff report or other business to discuss.	
Adjournment	The meeting adjourned at 3:15 p.m.	