

Sacramento County Local Child Care & Development Planning Council



Quality/CARES Committee Meeting Minutes

October 13, 2008 | 1:30 p.m.
9961 Horn Road, Sacramento, CA

Meeting Attendance

Members		Staff		Guests	
Elizabeth Uda	X	Loretta Smith	X	Marianne Knoy	X
Anne Kress	X	Theresa Roberts	X	Tracey Slater	X
Kathleen Tibbals	X	Tracee Lewis			
Kayla Olvera	X				
TL - PTO					

Issue	Discussion	Action
Welcome & Introductions	The meeting was called to order at 1:36 p.m.	
Agenda Item II - Approval of Agenda and Minutes	<p>Minutes from the 09/08/08 meeting were submitted for approval. The minutes were approved.</p> <p>The agenda for the 10/13/08 meeting was submitted for approval. Chair Betsy Uda noting no changes to the agenda requested approval by verbal consensus.</p>	<p>M/S – Theresa Roberts / Kathleen Tibbals APPROVED</p> <p>APPROVED by consensus</p>
Agenda Item III - CARES Program Modifications	<p>At the Council's October 9, 2008 meeting, Chair Betsy Uda requested the agenda item with the proposal for changes to Track 5 be tabled in order for the Quality/CARES Committee to address conflicts between the current and proposed Track 5a qualifications and requirements stipulated by First 5 for Track 5.</p> <p>The primary change to Track 5a is to establish a Professional Growth Advisor Track. Proposed changes to both Track 5a and Track 5b is to establish an introductory level to the track, for participants to meet the basic qualifications required for each sub-track. (See attached)</p> <p>Committee members discussed the requirement for participants to hold a Master Teacher permit versus a BA or other type of permit. Staff asked for clarification on if there would be qualifications on the type of BA that would be allowable for Track 5a. Members continued discussion, concluding that to ensure highly qualified participants, who are well versed in ECE, a Master Teacher permit, or higher, would provide the necessary educational level, since many who have a Master Teacher permit or higher also have BA degrees. The Committee did request consistency in language between Track 5a and 5b by requesting Track 5a references to holding a Master Teacher permit or educational equivalent and holding or having applied for a Master Teacher permit to "...must hold a Master Teacher permit or higher." Members requested the same consistency in language be carried through Track 5b. Members approved the proposed Track 5 modifications with the requested language changes.</p> <p>Staff will make the changes for presentation to the Executive Committee on Wednesday, October 15, 2008.</p>	<p>M/S –Kathleen Tibbals / Anne Kress APPROVED</p>

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<p>Agenda Item IV - CoHort Classes</p>	<p>Committee member Anne Kress reported on her discussion with Sheryl Gessford, Dean of Early Childhood Education at American River College. Offering a cohort class through the Training Source is an option; however, in order to do so it eliminates an equal class option from the department that offers the class at the community college, and decreases the amount of funding to that department. Since outsourcing of classes must be approved by the department that would typically offer the class, it is highly likely the request to offer a course through the Learning Source would be denied.</p> <p>Members discussed options to creating a single cohort class.</p> <ul style="list-style-type: none"> • Identify ECE friendly courses and advertise widely among the community colleges • At the university level, create a lower division Early Childhood Pre-math course for those with math anxiety with a focus on early childhood skills and concepts in math • Compile a reference sheet with GE course titles applicable to ECE/CHDV degrees • Support creation and funding for an Educational Advisor (at all campuses or to travel between) to help students complete their professional growth plans (Staff noted this was the intent and purpose of the CARES Liaisons at each of the LRCCD campuses) • Garner support from employers to encourage their employees to take classes together • Take a closer look at English language issues and how that impacts professional development among ESL students • Conduct an information session to let students know of options • Anne Kress will talk to colleagues in her department to identify and recommend ECE friendly GE courses (courses only, no special preference or reference to specific instructors). • Utilize the responses to the Cohorts Survey as contacts for notification of information sessions and reference lists. <p>Members will continue discussion on this topic at the November committee meeting.</p>	
<p>Agenda Item V – CARES Contingency Planning</p>	<p>Members briefly discussed contingency plans for utilizing unspent CARES fund, before deciding to table the conversation and continue it at the November committee meeting. Members asked staff to bring the list of contingency options discussed in July 2007. Staff noted the committee would be constrained by the options the Council approved for the CARES program in January 2008. Members asked staff to bring the list of those approved professional development options as well to the next meeting.</p>	
<p>Agenda Item VI – Staff Report / Other Business</p>	<p>There was no staff report or other business to discuss.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 3:00 p.m.</p>	