

# Sacramento County Local Child Care & Development Planning Council



## Quality/CARES Committee Meeting Minutes

August 11, 2008 | 1:30 p.m.  
9961 Horn Road, Sacramento, CA

### Meeting Attendance

Members		Staff		Guests	
Elizabeth Uda	X	Loretta Smith		Marianne Knoy	X
Anne Kress	X	Theresa Roberts	X	Tracey Slater	X
Kathleen Tibbals	E	Tracee Lewis	X	Jaclyn P. White	X
Kayla Olvera	X				
KT – Family Emergency; LS - Vacation					

Issue	Discussion	Action
Welcome & Introductions	The meeting was called to order at 1:30 p.m. The Chair welcomed members to a new year and reviewed the new day and time for meetings.	
CARES Program Modifications	<p>Committee members discussed proposed modifications to the CARES stipend program. The proposed changes would be effective for the 2009 program year. The following proposals were presented:</p> <ol style="list-style-type: none"> <li><u>Track 4 – increase stipend amount.</u> Members reviewed and discussed the proposal details (attached). Members supported an increase, but requested more information on how it would impact the number of stipends that could be awarded. The Committee requested staff to bring three scenarios reflecting the impact of incremental increases in Track 4 stipends. Stipend amounts of \$3,000, \$4,000 and \$5,000 were suggested. Members will review the scenarios and take action at the September meeting to move forward for Council approval.</li> <li><u>Addition of a professional development track for participants who do not have, nor are they seeking a degree.</u> The intent of this proposal is to facilitate and develop the depth of experience and areas of specialization of early care and education professionals. Using data from the CARES database staff developed and shared a graph that demonstrated a substantial drop in Teacher and Master Teacher permits among 2006-2008 CARES participants. Overall, more participants hold an Associate Teacher Permit, with the Site Supervisor Permit the next highest level attained. Committee members discussed the requirements for each of the permits, recognizing that in many cases, participants will move directly from an Associate Teacher permit to a Site Supervisor permit. Subsequently, the specializations required for the Master Teacher permit may be bypassed.</li> </ol>	<p>Staff will develop scenarios depicting the impact of increases.</p> <p>Staff will revise Track 5a text to reflect proposed changes.</p>

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	<p>Committee members recommended a revision of Track 5a rather than create a new CARES track. Recommendations were to drop the BA requirement and open the track to applicants with a Master Teacher permit (or equivalent) or higher permit. Applicants would be required to complete professional growth hours in specialized topic areas, similar to that used in the Professional Incentive Program. Members requested staff to provide draft text and rules of a revised Track 5a at the September meeting.</p>	
<p>Cohort Classes – ESL, GE Courses</p>	<p>Expanding on prior discussions on the barriers and challenges ECE students face in completing their AA degrees and/or meeting requirements to transfer core courses to a four year university, the Committee discussed the development of General Education cohort classes for ECE students having difficulty in completing their GE requirements. There has been positive feedback on the math anxiety and cohort classes held at American River College. Committee members wanted to gather information expanding into science and English, as well as offering more math courses in a cohort format.</p> <ol style="list-style-type: none"> <li>1. The Committee first wanted to identify if there was a need for cohort classes. Staff was requested to develop a survey to distribute to Track 3 CARES participants to determine if there is sufficient interest to develop GE cohort classes.</li> <li>2. The Committee discussed who to involve in the process of developing the cohort classes.             <ol style="list-style-type: none"> <li>a. Los Rios Community College District already has the mechanism for offering cohort classes. The Training Source can coordinate the classes and works with the LRCCD.</li> <li>b. Staff and committee members were to research the viability and the cost of offering a science course in spring 2009.</li> </ol> </li> </ol> <p>Survey results and information on the costs and viability of offering cohort classes will be presented at the September meeting.</p>	<p>Staff to conduct a survey of Track III CARES program participants to determine interest in GE cohort classes.</p> <p>Anne Kress to work with Sheryl Gessford on a GE science class cohort at ARC.</p> <p>Staff to contact The Training Center to get information on cost and viability of offering GE cohort classes in science, math and English.</p>
<p>Work plan</p>	<p>Review for establishing projects for 08/09. Due to time constraints, this agenda item was tabled.</p>	<p><b>M/S:</b> Anne Kress / Theresa Roberts. <b>Approved</b></p>
<p>Other Business</p>	<p>The release of the Study of Child Care Employment’s report on its research project “Learning Together: A Study of Six B.A. Completion Cohort Programs in Early Care and Education” was announced. Staff is to email a link to the report to Committee members.</p>	<p>Staff is to email a link to the report to Committee members.</p>

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<p>Next Meeting / Adjournment</p>	<p>A question was posed inquiring if bilingual instructional assistants could participate in CARES. Specifically, individuals who were not taking ECE courses or working towards an ECE degree, but were taking instructional support classes. In the past, their job titles have prevented them from participating. Staff will research program requirements and report back at to the Committee at the September meeting.</p> <p>Members requested clarification on requirements for Track 3 and Track 4. If an applicant has completed the requirements for an AA, but they are still attending community college to earn units to transfer to the university for a BA, does the applicant qualify for Track 3 or Track 4? Staff responded Track 3. Both staff and members noted the need to clarify that Track 3 applies to community college students (AA and transfer paths) and Track 4 to those enrolled in a four year institution to earn a BA. The 2009 CARES application booklet will be modified to reflect the clarification.</p> <p>The next meeting is scheduled for September 8, 2008 at 1:30 p.m. at the Child Action, Inc. offices, 9961 Horn Road. The meeting adjourned at 2:50 p.m.</p>	<p>Staff will research program requirements and report back at to the Committee at the September meeting.</p> <p>Staff will modify the 2009 CARES application booklet will be modified to reflect the clarification.</p>
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