

Sacramento County Local Child Care & Development Planning Council



Quality/CARES Committee Meeting Minutes

September 8, 2008 | 1:30 p.m.
9961 Horn Road, Sacramento, CA

Meeting Attendance

Members		Staff		Guests	
Elizabeth Uda	X	Loretta Smith		Marianne Knoy	X
Anne Kress	E	Theresa Roberts	X	Tracey Slater	X
Kathleen Tibbals	X	Tracee Lewis	X	Jaclyn P. White	X
Kayla Olvera	X				
AK – Committee/Work Related; LS - Unexcused					

Issue	Discussion	Action
Welcome & Introductions	The meeting was called to order at 1:34 p.m.	
Approval of Agenda and Minutes	<p>Minutes from the 08/11/08 meeting were submitted for approval. The minutes were approved.</p> <p>The agenda for the 09/08/08 meeting was submitted for approval. Chair Betsy Uda requested the addition of an additional item in Section III – CARES for a response to questions presented at the August 2008 meeting requesting a clarification of general participant requirements, specific to position descriptions. The agenda with the addition of the agenda item was approved.</p>	<p>M/S – Kathleen Tibbals / Kayla Olvera. APPROVED</p> <p>M/S – Kayla Olvera / Tracee Lewis. APPROVED</p>
CARES	<p>Program Modifications Committee members continued discussion on proposed modifications to the CARES stipend program. The proposed changes would be effective for the 2009 program year. Members reviewed information they had requested of staff at the August 2008 committee meeting.</p> <p>The following proposals were discussed and considered:</p> <p>1. <u>Track 4 – increase stipend amount.</u> The proposed state reductions in Child Development funding, including AB212 , affect not only the amount of funds available for stipends, but may also affect the number of stipends that can be funded. The following tables detail the potential effect stipend increases would have on the number of available stipends for the two major funding sources:</p> <p>AB 212 (22) additional / (fewer) stipends available AB 212 will be reduced by 22 stipends next year due to state budget cuts At Increasing Track 4 to \$3000 will reduce the number of stipends by another 12 Increasing Track 4 to \$3500 will reduce the number of stipends by another 25 Increasing Track 4 to \$4000 will reduce the number of stipend by another 39</p> <p>First 5 28 additional / (fewer) stipends available First 5 allocation for 2008-2009 stipends is increased by 28 Increasing Track 4 to \$3,000 does not impact other levels with 10 stipends more remaining than last year Increasing Track 4 to \$3500 does not impact other levels with 2 stipends more remaining than last year Increasing Track 4 to \$4,000 will reduce the total new stipends to 14.</p> <p>Members discussed the potential effects of raising the stipend amount.</p>	<p>M/S – Kayla Olvera / Theresa Roberts. APPROVED</p>

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<ul style="list-style-type: none"> • Increasing the stipend amount for Track 4 could decrease the number of available stipends. • CARES program funds have not been fully expended the past two years, and funds have been returned to the funders at the end of the fiscal year. Increasing the stipend amount could assist in fully expending contract funds. • Increasing the stipend amount would provide a greater incentive and more funds to CARES participants enrolled at the university. The proposed amounts would help, but not fully cover the all fees associated with enrollment at the university. • If there are more qualified applicants than funds, the CARES program would be compelled to institute the lottery system for stipend payments. This is a factor that is clearly explained at each CARES presentation. The lottery is a real potential regardless of the current or proposed stipend amounts. • The scenarios presented were based on the actual number of 2007/08 Track 4 stipends paid from both funding sources for the CARES program. However, the actual number of participants in Track 4 may increase, or decrease, dependent upon the number of individuals who apply for Track 4. At present, the committee has been presented data based on an educated guess, utilizing data from the most recent past application year. <p>After lengthy discussion, members voted on the proposal to increase the Sacramento CARES Track 4 stipend. The motion was made to increase the stipend amount to \$3000. Members felt this was significant enough to demonstrate support for and the belief in the importance of Track 4 participants. One member opposed the motion, noting more stipends for less money would be preferable to increasing the stipend amount. The motion passed with four ayes and one nay.</p> <p>2. <u>Addition of a professional development track for participants who do not have, nor are they seeking a degree.</u></p> <p>At the August 2008 Committee meeting, members recommended a revision of Track 5a rather than create a new CARES track. Members requested staff to provide draft text and rules of a revised Track 5a at the September meeting. Staff presented revised requirements, reflecting the discussions from the August meeting. Members approved the revision to Track 5a. The revised Track 5a will be introduced for the 2009 CARES program year.</p> <p>CARES Program Participant Requirements</p> <p>Staff brought forward language from the First 5 RFF which states:</p> <p><i>In center-based programs, all teaching staff and administrative staff that directly supervise staff working with children and meet the qualifications below are eligible, regardless of job title and program type. The first priority for the state match portion of the funding is participants from priority zones (defined on page 6). Tracks II – V are focused on professionals who have demonstrated a commitment to the field through levels of education, continued professional development, and years of experience.</i></p> <p>Sacramento CARES requires applicants to be teaching staff and assistants working directly with children a minimum of 15 hours per week. In reading the First 5 RFF text, members concurred the applicant pool can be expanded to include directors, supervisors, home visit teachers, and other staff meeting the program participant requirements as set forth in the First 5 RFF. Members requested clarification of</p>	<p>M/S – Kathleen Tibbals / Kayla Olvera. APPROVED</p>
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	<p>the following: <i>all teaching staff and administrative staff that directly supervise staff working with children.</i> Staff is to verify if this statement requires working directly with children, or if it is inclusive of staff supervising employees working directly with children. The determination of the inquiry will impact the Sacramento CARES 2009 program application booklet and program requirements.</p>	
CoHort Classes	<p>Staff reported out on the Committee's request for information expanding GE cohort classes for ECE students:</p> <ol style="list-style-type: none"> 1. An on-line survey was conducted to identify if there was interest in cohort classes, and if so, which ones. (Results through 08/28/08 attached). Members concurred the results of the survey supported their overall perception there is sufficient interest from ECE students in cohort classes. 2. Staff presented a proposal from The Training Source outlining requirements, courses and costs associated with forming cohort classes in math, English and science. <p>Members discussed the proposal and complexities of helping students acquire the basic skills to succeed in the courses, specifically related to literacy. Members commented students need basic literacy and oral language skills to succeed in basic math. Members also discussed working with the community colleges, to create cohort classes on campus. Anne Kress, who was meeting with ARC ECE Dean Sheryl Gessford the afternoon of the Quality/CARES Committee meeting, will report back on ARC's position on proceeding with cohort classes. Members discussed, building a plan for cohort GE requirements and classes. Members determined the cohort planning process would require more time and discussion. Members will continue the discussion at the next committee meeting. Topics for discussion will include building a cohort of students to getting buy-in from the students and identifying options for the cohort.</p>	
Plan Agenda and Activities for Year	<p>Staff will email the updated work plan once it has been finalized by the Child Care Plan Committee. Quality/CARES Committee members will review, identify and prioritize goals for focus. Members are to bring these to the next committee meeting where all identified priorities will be combined, and prioritized by the committee.</p>	
Next Meeting / Adjournment	<p>The next meeting is scheduled for October 13, 2008 at 1:30 p.m. at the Child Action, Inc. offices, 9961 Horn Road. The meeting adjourned at 3:30 p.m.</p>	