



“Promoting Excellence in Child Care”

SACRAMENTO COUNTY LOCAL CHILD CARE & DEVELOPMENT PLANNING COUNCIL

MEETING OF THE POLICY COMMITTEE

Tuesday, March 10, 2009 – 9:30 a.m.
 Child Action, Inc., 9961 Horn Road, Sacramento

AGENDA

ALLOTTED TIME*	ORDER OF BUSINESS	ITEM TYPE(S)
	I. Call to Order - Chair	
5 min	II. Approval of Agenda and Minutes a. Minutes of 12/16/08 joint Business & PR and Policy Committee Meeting and the 02/10/09 Policy Committee Meeting. Members are to read and note any modifications prior to the February committee meeting. b. Agenda for 03/10/09 Policy Committee Meeting	Action
20 min	III. Policy and Procedure Review Members will review the draft Council policies and procedures.	Discussion
15 min	IV. Letter of Support for First 5 Members will review and discuss a proposed letter in support of First 5 to the appointing Boards.	Discussion
15 min	V. Round Table Wrap –Up and Attendance Members will review the draft Council policies and procedures.	Discussion
5 min	VI. Staff Report / Other Business Members will complete discussion on focus and effectiveness of Council and committee meetings	Information
10:30 a.m.	VII. Adjournment	

*Estimated time for item. Actual time per item may be less than allotted time.

Please contact Marianne Knoy at (916) 369-3344 or Marianne.knoy@childaction.org if you will not be able to attend this meeting.

Sacramento County Local Child Care & Development Planning Council



Policy Committee Meeting Minutes
 February 10, 2009 | 9:30 a.m.
 9961 Horn Road, Sacramento, CA

Meeting Attendance

Members		Staff		Guests	
Marta Suarez	X	Laura Lystrup	E	Marianne Knoy	X
Allyson Kurtz	E	Nadine Newman	X		
Caroline Stromberg		Sara Fung	X		

AK – Personal Emergency; CS – Personal appt.; LL – Work Related

Issue	Discussion	Action
Call to Order	The meeting was called to order at 9:30 a.m.	
Approval of Minutes and Agenda	As no quorum was available the approval of the minutes and agenda was tabled.	Tabled.
Round Table Discussion Council and Committee Effectiveness	<p>Chair Marta Suarez asked members a series of questions to gain their perspective and input on effectiveness of committee and Council meetings. The questions follow, with the summary of members responses noted after each.</p> <p>Regarding committee participation:</p> <ol style="list-style-type: none"> 1. From your perspective, what is the committee's purpose and what are our goals? <ul style="list-style-type: none"> • The committee's goals is to provide guidance to the Board of Supervisors and Board of Education by informing the boards <ol style="list-style-type: none"> 1. About existing child care concerns and challenges faced by parents and child care providers 2. About policy that may need to be created or revised 3. Recommend positions on pieces of legislation 4. Utilizing the Child Care Plan as the basis and reference to supporting all of the above 2. What methods do you use to give input to the committee and Council agendas? <ul style="list-style-type: none"> • Discussion at committee meetings and interaction with staff 3. How much time do you expect to give to committee and Council activities? <ul style="list-style-type: none"> • Members could give 3-4 hours per month for the Council and Committee meetings and work, barring any conflicts with work and other meetings 	

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<p>Committee Goals</p>	<p>Regarding Council participation:</p> <ol style="list-style-type: none">1. What do you find most useful at Council meetings?<ul style="list-style-type: none">• Members find the information from presentations helpful• The majority of members are new and believe there is a background information that could be useful for them. Members discussed the new member orientation and the need to offer it more than at the annual retreat. Members suggested a Child Care 101 workshop that would identify:<ol style="list-style-type: none">1. The community agencies and stakeholders supporting and collaborating on child care services in the county2. The focus for each of these groups3. The major projects of these groups4. Fact sheets on the groups (with short, clear statements)5. Map of how the work of the groups and the Council ties together• Members believe the Council as a group should identify who to bring in for presentations using the existing level of knowledge members may have on a specific program / topic as a gauge• Once new membership exceeds an identified percentage, a special new member orientation would be held• Executive Committee should develop a new member orientation and orientation should be held twice a year. In summer, and again at mid year (more of an overall review for all members).• Suggest moving retreat to winter2. What would you like to see done differently at Council meetings?<ul style="list-style-type: none">• Members feel overwhelmed by all the information from the presentations and would like more time between presentations for thoughtful discussion and dialogue• Members feel there are too many presentations per meeting and suggested having Council meetings more often, with fewer presentations each, allowing for more opportunity for dialogue and discussion• More time for committee reports and to get an idea on what a committee is working on• More time for feedback and discussion after presentations and committee reports• A format change would be helpful <ol style="list-style-type: none">1. Focus needs to remain using the Child Care Plan to inform the committee on issues it should address2. Find ways to connect with community stakeholders3. Review city/county platforms and inform governing bodies on issues	
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<p>Policy and Procedure Review</p> <p>Other Business</p>	<p>4. Identify hot topics and inform the Council and community stakeholders, including appointing boards, as to how they impact and affect issues identified in the Child Care Plan. Have open input sessions at Council meetings for members to discuss what is happening in their communities, agencies, etc. and use to guide committee work as it relates the work plan</p> <p>Members are to review the draft Council policies and procedures and bring recommendations for changes to the March meeting.</p> <p>As a follow up to prior discussions in the meeting, members suggested:</p> <ol style="list-style-type: none"> 1. Determine best method for informing stakeholders (letters, personal contact, presentations, etc.) Get Council input. 2. Support First 5 and how their funding affects the growth of a quality work force. Letters to the Boards. 3. Email policy and procedures to members not in attendance so they have time to review prior to the March meeting. 4. March meeting agenda <ol style="list-style-type: none"> a. County Platform Review b. First 5 Letter c. Policies and Procedures d. Attendance 5. All members should have a copy of and have read the Child Care Plan – Marianne to do plan PowerPoint Presentation at April committee meeting <p>Sara Fung attended the Working Families Policy Summit in January. The bad economic outlook was the basis for a number of discussions involving financial planning and a movement to eliminate pay day loans. The focus was on empowering families to be financially independent and plan on how to protect their assets.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 10:30 a.m.</p>	