



Sacramento County Local Child Care & Development Planning Council

General Meeting Minutes

July 10, 2008 | 12:00 – 2:00 p.m.

SETA Head Start, 925 Del Paso Blvd, Suite 200., Sacramento, CA

Meeting Attendance

Council Members		Staff / Board Designees		Guests		
Mary Breeding	X	Kayla Olvera	E	Marianne Knoy	X	Carmen Garcia-Gomez, First 5
Alix Hall	X	Theresa Roberts	E	Donna Sneeringer	X	Caroline Stromberg, Washoe Tribe, Native TANF
Linnea Hathaway	X	Loretta Smith	X	Jaclyn P. White	X	Paul Tupaz, Buena Vista Child Development LLC
Anne Kress	X	Lisa Sowell-Sims	X	Joyce Wright	X	Victor Stark
Allyson Kurtz	X	Marta Suarez	X	Natalie Woods Andrews	X	Laura Van Ness, Salvation Army CDC
Mike Kurtz	X	Erica Taylor	X			Sara Fung, Community Services Planning Council
Tracee Lewis	X	Kathleen Tibbals				
Laura Lystrup	X	Tracy Tomasky				
Nadine Newman	X	Elizabeth Uda	X			

Issue	Discussion	Action
Welcome & Introductions	Chair Linnea Hathaway called the meeting to order at 12:10 p.m. Members and guests were asked to introduce themselves.	
Public Comment	<p>Carmen Garcia-Gomez, First 5 Sacramento, announced the beginning of the First 5 Strategic Plan public comment and input sessions. A kickoff event will be August 4 at the Doubletree Hotel, 2001 Point West Drive, Sacramento from 9 a.m. – 4 p.m. Public comment will be taken at that time, as well as at yet to be scheduled additional comment sessions. Recommendations for the strategic plan will be developed in yet to be scheduled workshops focusing on specific topic areas, including school readiness, early care and education, health and nutrition and family. For more information members were encouraged to view information on the First 5 website at www.first5sacramento.net.</p> <p>There was no other public comment at this time.</p>	
CARES / PIP	<p>Jaclyn P. White, Director Community Services of Child Action, Inc. reported on the CARES / AB212 and Professional Incentive Program (PIP) stipend distributions for fiscal year 07/08. Of the \$1,333,200 in First 5 and AB212 funds allocated to the county, 83% was expended in stipends, training and resources.</p> <p>Analysis of why all funds were not expended showed two major reasons: 1) 07/08 was a transition year for the program from a fiscal year to calendar year, accepting units earned 01/07-12/07 rather than 07/07-05/08; 2) Of the 1,116 applications received, 40% failed to either submit documentation by stated deadlines or were found to be ineligible.</p>	No Action Required



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	<p>In an effort to fully expend all 08/09 awarded funds greater outreach to potential CARES participants has been implemented. Additional application orientations will continue to be scheduled until there is no longer a demand for the orientations. In addition, on-site orientations are being heavily marketed to child care programs. The goal is to achieve 1,500 applicants. If the same 40% drop rate occurs, then an anticipated 900 applicants would remain who could qualify for the CARES stipend, thereby expending all allocated funds.</p> <p>A copy of the written summary provided by Ms. White is attached.</p> <p>Members complimented the coordination of the professional development workshops and the resources offered to those who attended. They felt the quality of the training and the resources was exceptional and well received.</p>	
<p>Role Review</p>	<p>The Council retreat in June 2008 generated several questions relating to the Council's role and that of the appointing boards:</p> <ul style="list-style-type: none"> • Who are the boards and how do they interact with the Council? • What are the Council's responsibilities? • How does the Council go about fulfilling those responsibilities? <p>In an effort to address these questions the Chair, Vice Chair, representatives from the Sacramento County Office of Education (SCOE) and staff met to define roles for Council members and Board Designees.</p> <p>Chair Linnea Hathaway provided an overview of the meeting summary (attached) which detailed the discussions relating an historical perspective of SCOE's past and present relationship and role with the Council, and the Council and its committee's roles to the appointing boards.</p> <p>Council members expressed appreciation that a dialogue had been opened with the County Office of Education. Members admitted not feeling comfortable making comments at meetings out of concern they would be shut down and attempts to address issues would be suppressed because those issues were not of current interest to the county office. Members' expectation is that all comments should be respected and valued, and they are now hopeful their voices will be heard.</p> <p>Members asked for clarification regarding issues on which the Council may not be in agreement with either or both of the appointing boards. Staff advised Council members that as an advisory body it is the Council's responsibility to inform and advise the appointing boards, based upon data and recommendations outlined in the 2007-12 Child Care Plan. However, as a body, the Council does not have authority to advocate for policy recommendations to any other elected or appointed bodies. The Council may conduct surveys and host informational forums and events to share information from the Child Care Plan, and/or to gather information based upon issues noted in the Child Care Plan, and then share the findings</p>	



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from these forums and surveys with the appointing boards. The Council may also seek opportunities for providing regular feedback to the appointing boards.

The Chair advised members that the Executive Committee will maintain the dialogue with the appointing boards. Committee Chairs will bring committee concerns to Executive, and in turn, be responsible for carrying back messages from Executive and the appointing boards to the committees.

Members were asked to forward concerns and issues for follow-up to Linnea Hathaway or Marianne Knoy, LPC Coordinator.

Committee Reports	<p>I. Committee Reports</p> <p>a. <u>Policy Committee Update – Marta Suarez</u> Marta Suarez reported the committee discussed a possible name change and merger with the Business & PR Committee at the retreat. However, at this point the committee will stand as is. The focus at the next committee meeting will be to set an agenda of activities for the committee for the year.</p> <p>b. <u>Business & PR Committee Update – Alix Hall</u> The committee continued work on their work plan at the Council retreat, assigning tasks to project partners and setting timelines. Linnea Hathaway was announced as the new chair for the committee.</p> <p>c. <u>Quality/CARES Committee Update – Anne Kress</u> The committee reviewed appeals at the June meeting. The committee also discussed the difficulty for students to complete the General Ed requirements for ECE and Child Development degrees and discussed the possibility of developing cohort classes for science, math and ESL. Los Rios Community College System has a mechanism for implementing cohorts. The Quality/CARES Committee inquired if CARES/AB212 funds could be used to pay for instructors and class costs for cohort classes versus paying a stipend. The Committee will pursue the development of cohorts and possible funding for the programs over the course of the next year.</p> <p>d. <u>Child Care Plan – Mary Breeding</u> The Committee will meet in August to review the final draft of the work plan, and to compare it to the Superintendent’s Preschool Plan to verify alignment between the two documents, and make recommendations to the Sacramento County Office of Education based upon the comparison. Chair Breeding noted that the comparison review offered an opportunity for advocacy and advising to SCOE and encouraged members to participate in the formal hearing process for the Superintendent’s Preschool Plan.</p>	No Action Required.



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Committee Structure	Members voted to table the discussion on committee structure until all committees have had an opportunity to hold their first meeting of the fiscal year.	M/S Betsy Uda / Marta Suarez APPROVED
Committee & Council Meeting Schedule for 2008-09	<p>Members voted to continue holding Council meetings on the 2nd Thursday of the first month of the quarter at SETA Head Start, 925 Del Paso Boulevard, Suite 200, Sacramento from 12:00 p.m. – 2:00 p.m.</p> <p>Committee meeting schedules for the fiscal year will be determined by each committee at their first meeting of the fiscal year. Committee Chairs were announced:</p> <ul style="list-style-type: none"> • Quality/CARES – Betsy Uda • Policy – Marta Suarez • Business & PR – Linnea Hathaway • Child Care Plan – Mary Breeding 	M/S Marta Suarez / Allyson Kurtz APPROVED
Election of Officers	<p>Members conducted the biennial election of officers for the 2008-10 term. Nominations were announced:</p> <ul style="list-style-type: none"> • Chair – Tracy Tomasky • Vice-Chair – Alix Hall Mary Breeding <p>Ballots listing nominees as well as an option for a write in candidate were provided to members. Members were instructed to cast their vote and ballots were collected.</p> <p>Results follow:</p> <ul style="list-style-type: none"> • Chair – Tracy Tomasky • Vice-Chair – Alix Hall <p>Outgoing Chair Linnea Hathaway was presented with a card and bouquet of flowers in appreciation of her service to the Council.</p>	Members voted for Council officers.
Updates / Announcements / Reports	<p>Buena Vista Child Development Center LLC opened its doors in March, serving Native American children and others, providing a culturally appropriate and Waldorf-based preschool experience. Brochures were provided by Paul Tupaz.</p> <p>American River College is offering a new degree program: Speech and Language Pathology Assistant. An SLPA works with adults and children to help improve speech and language skills. Flyers for the introductory course being offered Fall 2008 were provided.</p> <p>The Northern California Early Childhood Education Conference will be held August 4-5 at the Sacramento Hilton. The Make-n-Take event will be held Monday evening. Flyers are available on the Child Action, Inc. Event Calendar on the Child Action, Inc. website.</p>	
Adjournment	The meeting was adjourned at 1:35 p.m.	