



# Sacramento County Local Child Care & Development Planning Council

General Meeting Minutes

October 09, 2008 | 12:00 – 2:00 p.m.

SETA Head Start, 925 Del Paso Blvd, Suite 200., Sacramento, CA

## Meeting Attendance

Council Members		Staff / Board Designees		Guests		
Mary Breeding	X	Kayla Olvera	X	Marianne Knoy	X	Jigna Shah, Child Action, Inc.
Sara Fung	X	Theresa Roberts	X	Donna Sneeringer	X	Sandra Giarde, CAEYC
Alix Hall	X	Loretta Smith	X	Jaclyn P. White	X	Carmen Garcia-Gomez, First 5 Sacramento
Linnea Hathaway	X	Lisa Sowell-Sims		Natalie Woods Andrews	X	
Anne Kress	X	Caroline Stromberg	X			
Allyson Kurtz	X	Marta Suarez	X			
Mike Kurtz	X	Erica Taylor	X			
Tracee Lewis	X	Kathleen Tibbals	X			
Laura Lystrup	X	Tracy Tomasky	X			
Nadine Newman	X	Elizabeth Uda	X			

Issue	Discussion	Action
Agenda Item I <ul style="list-style-type: none"> <li>Welcome and Introductions</li> <li>Minutes/Agenda Approval</li> </ul>	<p>Chair Tracy Tomasky called the meeting to order at 12:05 p.m. Members and guests were welcomed and asked to introduce themselves.</p> <p>Members approved the minutes of the July 10, 2008 Council meeting. Members approved the agenda for the October 9, 2008 Council meeting with one change. Agenda Item VI, CARE Program Report, was moved ahead in the agenda to precede Item III.</p> <p>NOTE: Minutes will reflect summary of agenda items in scheduled order as listed on the posted agenda.</p>	<p><b>M/S - Anne Kress / Linnea Hathaway</b> <b>Approved</b></p>
Agenda Item II <ul style="list-style-type: none"> <li>Public Comment</li> </ul>	<p>Carmen Garcia-Gomez, First 5 Sacramento, announced vacant commission seats open for appointment on the First 5 Sacramento Commission. Interested individuals should contact First 5 for more information. First 5 Sacramento's Children's Celebration at Fairytale Town is scheduled for Saturday, October 11, 2008.</p> <p>There was no other public comment at this time.</p>	
Agenda Item III <ul style="list-style-type: none"> <li>Child Care Coalition</li> </ul>	<p>Jigna Shah, Construction Connections Coordinator, summarized the work of the Child Care Coalition and the Constructing Connections project over for the year.</p> <ul style="list-style-type: none"> <li>In a continuing effort to insert child care into the city and county general plans, the Coalition hosted a summit for city and county planning departments. Facts and data on planning for child care, as well as planning tools, were provided to those in attendance. The County and City of Sacramento departments in turn, trained their staff with information obtained from the summit.</li> <li>The Coalition has successfully initiated participation from city and county fire departments. A presentation to the local Fire</li> </ul>	<p>No Action Required</p>



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	<p>Marshall’s Association was made in August, where interest was expressed in helping update the Resource Guide and provide more information on the fire clearance process for child care</p> <ul style="list-style-type: none"> <li>• Working in collaboration with the Sacramento Housing and Redevelopment Agency and the Community Services Planning Council, the Coalition is mapping land parcels with buildings and/or land that meet specifications for child care centers. They are currently working with a test site.</li> <li>• The Coalition developed an Employer Tool Kit which was distributed at the Sacramento Area Human Resources Association conference in September. The toolkit identifies numerous options for employers to support their employees’ child care needs. The approach of the toolkit is to underscore the economic impact child care has on the community, to employee’s work/life balance, and the bottom line of the employer.</li> <li>• Since the inception of the Constructing Connections project in 2006, 14 facilities have opened.</li> </ul>	
<p>Agenda Item IV</p> <ul style="list-style-type: none"> <li>• California Association for the Education of Young Children (CAEYC)</li> </ul>	<p>Sandra Giarde, Executive Director, presented an overview of CAEYC. The Association has 33 local affiliates throughout the state, and is aligned with the national organization, National Association for the Education of Young Children (NAEYC). The Association offers its diverse membership professional development opportunities, publications, financial grants and awards, and a presence in advocating for the Association members and the early care and education field on state budget and legislative issues. CAEYC’s 2009 conference is scheduled for March in Sacramento. They are recruiting student volunteers to help staff the event.</p>	
<p>Agenda Item V</p> <ul style="list-style-type: none"> <li>• California School Age Families Education Program (CalSAFE)</li> </ul>	<p>Sue Arico, CalSAFE coordinator for the San Juan Unified School District, provided an overview of the CalSAFE program. The program serves expecting and parenting students and their children by improving the educational experiences of the students, increase availability of support services to the students and provides child care and development services to the children of the students. Thirty percent of expectant teens drop out of school. Currently the CalSAFE program only serves one-half of those students who qualify for the program. Those who participate in the program are more likely to finish high school. Currently, the program serves 120 students on campus, and another 130 through outreach efforts.</p>	
<p>Agenda Item VI</p> <ul style="list-style-type: none"> <li>• Sacramento CARES Annual Report</li> </ul>	<p>Jaelyn White, Director Community Services, Child Action, Inc. provided the annual report on the Sacramento CARES program.</p> <p>Total funding available for FY 07/08 was \$1,333,200. Funding sources included:</p> <ul style="list-style-type: none"> <li>▪ California Department of Education (AB212) - \$557,200 (42%)</li> <li>▪ California Department of Educations (Training Augmentation Programs) - \$467,000 (35%)</li> <li>▪ First 5 Commission - \$309,000 (23%)</li> </ul>	



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Funds were allocated as follows:

- Funds Allocated for Stipends - \$1,099,000 (82%)
- Funding Allocated for Training - \$218,000 (18%)

Number of Applications and Stipends Awarded / Stipend Amounts Awarded:

- 770 Applications/380 Awarded (50%) / \$908,750 (83%)

Breakdown by funding source:

- CDE (AB212)
  - 379 Applications received
  - 200 Applications awarded (53%)
  - 179 Applications ineligible (47%)
  - \$368,750 awarded (85% of funds allocated)
- First 5 Commission
  - 391 Applications received
  - 180 Applications awarded (46%)
  - 211 Applications ineligible (54%)
  - \$254,000 awarded (82% of funds allocated)

Stipend Allocation By Track

	<u># Stipends</u>	<u>Total Awarded</u>
▪ Track 1	9	\$ 1,350
▪ Track 2	37	\$ 18,500
▪ Track 3	167	\$250,500
▪ Track 4	112	\$224,000
▪ Track 5	55	\$129,750
▪ PIP	286	\$286,000

In addition to CARES, the 2007/08 fiscal year included a one time only augmentation program with funding from CDD for professional development stipends for employees of state funded child development and preschool programs. The Quality/CARES committee in collaboration with SCOE and Child Action, Inc. developed the Professional Incentive Program (PIP) to utilize the one time funds. The program included stipends for completing specific professional development requirements, as well as funding for augmentation professional development in Preschool Foundations, English Language Learners, Leadership Development and DRDP-R. For this program:

- 338 Applications received
- 276 Applications awarded (85%)
- 52 Applications ineligible (15%)
- 195 participants in augmentation professional development
- \$286,000 expended for stipends and professional development

Program successes include:

- More than 1,706 units were earned by 287 CARES recipients



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- 63% increase in Child Development Permits held since 2006
- 51 participants are enrolled in the CSUS BA Cohort program
- Over 100 CARES recipients have completed the new course in Environmental Assessment at Los Rios Community College
- 23 are CARES Advisors and conducting ERS assessments for community child care programs

Challenges experienced:

- 41% of applicants did not follow through with submitting documentation
- Shortened application period due to alignment with calendar year made it difficult to earn the required units
- Augmentation Training - Short time line for applicants

2008/2009 CARES year:

- Number of Orientations 40
- Number of Applications 738
- Stipend Funding for 08/09 \$871,500
  - AB212--\$546,000
  - First 5 --\$325,500

2009/2010 CARES year:

- Outreach for 2009/2010 year will begin in Spring Semester of 2009 allowing a full year to earn units
- Augmentation Plan will be finalized in January 2009 with training scheduled to begin in March if needed.
  - CARES Timeline for the 2009 Year
  - Orientations from January - August
  - Application deadline: December 31, 2009

Agenda Item VII

- Committee Reports

a. Policy Committee Update – *Marta Suarez*

The Committee will review the CalSAFE annual report and note any recommendations to include. The committee discussed composing a letter to CPS on linking with the child care community and options for emergency child care. The committee has discussed Centralized Eligibility List outreach and how it may be able to assist Child Action, Inc. in that endeavor. The committee will schedule time in next years calendar for review of and response to the county legislative platform in order to bring recommendations before the Council prior to the county due date.

b. Business & PR Committee Update – *Linnea Hathaway*

The committee will work to prioritize the work plan at their next meeting.

c. Quality/CARES Committee Update – *Elizabeth Uda*

The committee will have an orientation on the historical perspective of CARES at their November meeting

d. Child Care Plan – *Mary Breeding*

The committee continued work on the work plan.

No Action Required.



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	Chair Tomasky suggested members consider no limits and to bring forward ideas when setting priorities and work plan goals. If these are issues the Council can not address, then the Council can identify agencies and community partners who may be able to address the issues.	
<p>Agenda Item VIII</p> <ul style="list-style-type: none"> <li>Sacramento County Legislative Platform</li> </ul>	Members were provided a copy of the Council's response for input to Sacramento County's Legislative Platform. The request and deadline for the response for comments came between Council meetings. Council staff, in coordination with staff to the Children's Coalition, developed a response with recommendations based on the Council's Child Care Plan. The Executive Committee reviewed, discussed and approved the proposed recommendations on behalf of the Council (as authorized in Council by-laws). A copy of the response was included in the meeting packet.	No Action Required
<p>Agenda Item IX</p> <ul style="list-style-type: none"> <li>2009 CARES Program Modifications</li> </ul>	The Quality/CARES committee carried two proposals for Sacramento CARES program modifications to the Council for approval. Proposal #1 increased the stipend amount for Track 4 from \$2000 to \$3000. Members approved the proposal. Proposal #2 was tabled. Quality/CARES committee members will continue discussion of the revision and bring to the Council at a later date.	<b>M/S</b> – Alix Hall / Michael Kurtz <b>Approved</b>
<p>Agenda Item X</p> <ul style="list-style-type: none"> <li>Council Self Evaluation and Annual Reporting Requirements</li> </ul>	Chair Tomasky informed members of new reporting requirements to the California Department of Education, Child Development Division. Local Planning Councils are now required to conduct a self evaluation and complete an annual report. While notification was received after the July 2008 Council meeting, as of the October Council meeting electronic forms for submission had not been provided. Once CDD provides the final forms in electronic form, staff will complete the evaluation and report for Executive Committee review. It is anticipated this will be prior to the Executive Committee's October meeting. However, to meet the November 15 deadline, the Executive Committee will need to approve the evaluation and report on behalf of the Council, as authorized by Council by-laws. Copies of the completed report will be provided to Council members at the January meeting.	No Action Required
	The meeting adjourned at 2:30 p.m.	