

Sacramento County Local Child Care & Development Planning Council



Executive Committee Meeting Minutes

February 18, 2009 | 3:00 p.m.
9961 Horn Road, Sacramento, CA

Meeting Attendance

Members		Staff		Guests	
Tracy Tomasky	X	Linnea Hathaway	X	Marianne Knoy	X
Alix Hall		Betsy Uda			
		Marta Suarez	X		
AH – ill; BU – work related					

Issue	Discussion	Action
	The meeting was called to order at 3:00 p.m. by Chair Tracy Tomasky.	
Agenda Item II - Approval of Agenda and Minutes	Members reviewed and approved the January 21, 2009 Executive Committee meeting minutes and the February 18, 2009 agenda.	M/S – Linnea Hathaway / Marta Suarez Approved
Agenda Item III – Committee Reports	<p>Policy Committee: Committee Chair Marta Suarez reported the committee had a productive roundtable discussion on committee and Council goals and focus. Members began the review of the Council policies and procedures and will work to complete them at the March meeting.</p> <p>Business & PR: Committee Chair Linnea Hathaway informed the committee on the informational article composed by Erica Taylor. The article will go through additional review at the March Business & PR meeting and will be forwarded to the Executive Committee, along with a distribution plan. The article is one in a series from a parent’s perspective that identifies community resources and services related to finding, identifying, paying and using quality child care.</p> <p>Quality/CARES: Committee Chair Betsy Uda did not submit a report.</p>	
Agenda Item IV – CDD Funding Priorities	The Council is legislatively mandated to determine zip code priorities for funding of state child care contracts in Sacramento County. Staff reported CDD has established standardized procedures and methodology for determining funding priorities. Two options are available for data resources. Option 1 utilizes CDD data for multiple contacts, Census Data and HeadStart data. Option 2 utilizes CEL data. Staff recommends use of the CEL data for determining the funding priorities, specifically because it is more current than the data sources in Option 1, and it includes all current zip codes in the county. Committee members will review the results at the March meeting.	
Agenda Item V – Council Budget	Members reviewed the budget for the Council as established by Child Action, Inc. Staff advised members that while specific amounts may be noted for sponsorships and donations, the committee can request more funding. It will be up to the fiscal agent to review budgeted expenditures (fixed and otherwise) and notifying the committee the feasibility of the request. Members discussed the best method for determining how to expend sponsorship funds. Members noted that at the beginning of each fiscal year, a review should be made of the work plan to determine if there are any specific projects planned for the year for which specific funds would need to be budgeted, and to use the work plan to inform and guide their decisions on sponsorship requests.	

Sacramento County Local Child Care & Development Planning Council



Executive Committee Meeting Minutes

February 18, 2009 | 3:00 p.m.
9961 Horn Road, Sacramento, CA

	<p>Members considered three requests for sponsorship for the current fiscal year:</p> <ul style="list-style-type: none"> • Futures in Management Institute. Members agreed to \$1000 sponsorship. • NCECE. Members believe the NCECE conference has a proven track record of providing exceptional professional development opportunities to the Sacramento County. Members agreed to a \$1500 sponsorship. • Kindergarten Transition Summit. Members tabled discussion on the summit pending a formal request for a donation and/or sponsorship. Linnea Hathaway is to follow up with the planning committee for this event to obtain a formal request and bring to the March committee meeting. <p>Members will make a final vote at the March committee meeting. The sponsorship proposals will be presented to the Council for approval at the April meeting.</p>	
<p>Agenda Item VI – Effectiveness of Council and Committee Meetings</p>	<p>Members reported out on the round table discussion held in each of their respective committees.</p> <p>Committee chairs reported good conversations in each of their respective committees in response to the questions that were posed. Members note that having the work plan is essential to guide committee and Council work.</p> <p>Members appreciate the presentations at Council meetings, but would like more time for discussion between presentations or the consideration to have fewer presentations, allowing more time for presentation and interaction afterwards between the presenter and Council members. Members also questioned where some of the presentations fit within the framework of the Child Care Plan and work plan. Staff will work on a visual to demonstrate the connections.</p> <p>Members noted a desire for more time for committee reports at Council meetings.</p> <p>Committee chairs noted the questions used for this discussion would be valuable for those members who did not attend the respective committee meetings and participate in the discussion. Chair Tracy Tomasky asked committee chairs to share the questions discussed at the committee meetings with members who were not in attendance for the discussions. Committee chairs are to follow up with their respective committee members.</p> <p>Members will continue this discussion, as well as hold a discussion on attendance tracking, at the March Executive Committee meeting.</p>	
<p>Agenda Item VII – Meeting Schedule for 2009/2010</p>	<p>Members will address at March meeting.</p>	<p>Tabled</p>
<p>Agenda Item VIII – Preliminary April Council Meeting Agenda</p>	<p>April Council Meeting Agenda</p> <ol style="list-style-type: none"> Welcome & Public Comments – 10 min Approval Minutes and Agenda – 5 min Quality Child Care Collaborative Presentation Sponsorship / Donation Requests 	

Sacramento County Local Child Care & Development Planning Council



Executive Committee Meeting Minutes

February 18, 2009 | 3:00 p.m.
9961 Horn Road, Sacramento, CA

	<ul style="list-style-type: none"> • Futures in Management Institute - \$1000 • NCECE - \$1500 • Kindergarten Transition Forum – TBD at March Exec <p>e. Council meeting structure moving forward</p> <p>j. Committee Reports – 40 min (Committee Chairs)</p>	
<p>Agenda Item IX – Other Business / Adjournment</p>	<p>The next Executive Committee meeting is scheduled for Wednesday, March 18 at 3:00 p.m. at the Child Action, Inc. offices, 9961 Horn Road.</p> <p>The meeting adjourned at 4:30 p.m.</p>	