

Sacramento County Local Child Care & Development Planning Council



Executive Committee Meeting Minutes

September 17, 2008 | 3:00 p.m.
9961 Horn Road, Sacramento, CA

Meeting Attendance

Members			Staff		Guests	
Tracy Tomasky	X	Linnea Hathaway	E	Marianne Knoy	X	Natalie Woods Andrews
Alix Hall	X	Betsy Uda	X			
Mary Breeding	X	Marta Suarez	X			
LH – Work Related						

Issue	Discussion	Action
	The meeting was called to order at 3:00 p.m. by Chair Tracy Tomasky.	
Agenda Item II - Approval of Agenda and Minutes	Members reviewed and approved the August 20, 2008 Executive Committee meeting minutes. Members reviewed and approved the September 17, 2008 Executive Committee meeting agenda.	M/S – Betsy Uda / Marta Suarez Approved M/S – Betsy Uda / Marta Suarez Approved
Agenda Item III – Committee Staff Reports	<p>Policy Committee: Committee Chair Marta Suarez reported full attendance to the Committee's September meeting. Members discussed committee focus and purpose and options for public education to share elements of the child care plan. Members discussed a need for establishing a link between Child Protective Services and the child care community, as well as educating community and public agencies on the Centralized Eligibility List as well as Child Action, Inc.'s child care referral services to assist in finding care for at risk children. Members revised the County Legislative Platform and established a timeline for review and input for the next fiscal year. The Committee will begin review of the 2010 Platform in March 2009 to allow enough time for full presentation to the Council, and timely submission to the County. Members discussed the Step Up For Kids event at the state capitol on September 16. Member Allyson Kurtz noted a grassroots effort to establish a Pink Slip Campaign. Parents would complete "Pink Slips" for each of their children at risk of losing child care due to the lack of state budget. The "Pink Slips" would be delivered to the state legislature. With the negotiations indicating a budget would be passed and signed the day of the event, the campaign was put on hold.</p> <p>Business & PR: Committee Member Alix Hall reported on behalf of Chair Linnea Hathaway. The Constructing Connections project reserved a booth at the Sacramento Area Human Resources Association conference for September 17, 2008. Member Hall participated, noting several businesses stopped by the booth, picking up copies of the Employer Toolkit. It is hoped the contacts made at the conference will provide leads into HR departments in businesses throughout the county, and opportunities to discuss and promote support of child care needs of employees.</p> <p>Quality/CARES: Chair Betsy Uda reported the Quality/CARES committee has full membership. Meeting times for the time being will be extended to allow adequate time for thorough discussion of issues</p>	

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	<p>before the committee. Members finalized discussion on proposed changes to the Sacramento CARES program, which are being presented to the Executive Committee today for inclusion in the Council's October meeting. Members began and will continue discussion on the development of general education cohort classes for ECE students.</p> <p>Child Care Plan: Chair Mary Breeding reported the committee will complete final review of the work plan and present at the January Council meeting for approval. In the interim, staff will email the draft to Council members to use in planning committee activities for the year.</p> <p>Staff Report: Since the Quality/CARES meeting earlier in the month, staff has been apprised the Sacramento County Office of Education is interested in working with the Los Rios Community College District and California State University – Sacramento in establishing cohort programs, with the hope to roll out in fall 2009.</p>	
Agenda Item IV – Role of Committee Chair	<p>Members discussed expectations and challenges of chairing committees, as well as strategies for motivating committee members. Issues addressed include: How to lead a meeting, what to say, how to continue after interruptions, how to handle motions, how to lead a large committee, how to end discussion and bring matters to a resolution, the need for orientation not only of new members but also new chairs, meeting management skills to direct members to make a decision if they are ready or to table an issue for further discussion. Members discussed mentoring new members. It was also suggested to request members to submit questions on a meeting agenda prior to the meeting, to allow the respective chair time to review and address at the meeting.</p>	
Agenda Item V – CARES Program Modifications	<p>Quality/CARES Committee Chair presented two proposed modifications to the CARES program for Executive Committee approval to place on the Council's October meeting agenda.</p> <p>Proposal 1 – Increase stipend amount for Track 4 to \$3000.</p> <p>Proposal 2 – Modify Track 5a to require a Mater Teacher permit and earn professional growth hours in specialized areas.</p>	<p>Proposal 1: M/S – Alix Hall / Mary Breeding Approved</p> <p>Proposal 2: M/S – Betsy Uda / Alix Hall Approved</p>
Agenda Item VI - Advocacy	<p>Members reviewed and approved the draft response to the County presented at the committee's August 2008 meeting.</p>	<p>M/S – Alix Hall / Marta Suarez Approved</p>
Agenda Item VII – CDD Annual Report	<p>Staff shared the forms for the annual report. Staff is to complete and bring to October meeting for review and approval.</p>	
Agenda Item VIII - Preliminary October Council Meeting Agenda	<p>Members noted no changes to the October Council Meeting agenda:</p> <ol style="list-style-type: none"> a. Sue Arico – Cal-Safe program – 20 min b. CARES Annual Report – 10 min c. CARES Program Recommendations – 15 min d. Sacramento County Legislative Platform – 10 min e. CDD Annual Report – 10 min f. Employer Toolkit – 15 min g. CAEYC – 15 min h. Committee Reports – 20 min 	
Next Meeting / Adjournment	<p>The next Executive Committee meeting is scheduled for Wednesday, October 15, 2008 at 3:00 p.m. at the Child Action, Inc. offices, 9961 Horn Road. The meeting adjourned at 4:00 p.m.</p>	