

# Sacramento County Local Child Care & Development Planning Council



Executive Committee Meeting Minutes

October 15, 2008 | 3:00 p.m.  
9961 Horn Road, Sacramento, CA

## Meeting Attendance

Members		Staff		Guests	
Tracy Tomasky	X	Linnea Hathaway	X	Marianne Knoy	X
Alix Hall	E	Betsy Uda	X		
Mary Breeding	X	Marta Suarez	E		
AH – Work Related; MS - Medical					

Issue	Discussion	Action
	The meeting was called to order at 3:05 p.m. by Chair Tracy Tomasky.	
Agenda Item II - Approval of Agenda and Minutes	<p>Members reviewed and approved the September 17, 2008 Executive Committee meeting minutes.</p> <p>Members reviewed and approved the October 15, 2008 Executive Committee meeting agenda.</p>	<p><b>M/S</b> – Betsy Uda / Tracy Tomasky <b>Abstain</b> – Linnea Hathaway <b>Approved</b></p> <p><b>M/S</b> – Linnea Hathaway / Betsy Uda <b>Approved</b></p>
Agenda Item III – Committee Staff Reports	<p><b>Policy Committee:</b> Policy Committee member Sara Fung reported out on behalf of Chair Marta Suarez.</p> <p><b>Business &amp; PR:</b> Chair Linnea Hathaway reported the Business &amp; PR Committee reviewed the work plan, identifying two main projects on which to begin focus. Committee member Erica Taylor will begin work on an op-ed piece on choosing quality child care. She will work with Child Action, Inc.'s publicity coordinator, Rachel Minnick. The committee would identify messages and methods to connect with contacts acquired at the SAHRA Conference. The committee also supports sponsoring a forum for HR managers and employers to discuss the benefits of supporting child care for employees and the intangible benefits that come with it.</p> <p><b>Quality/CARES:</b> Chair Betsy Uda reported the committee's discussion on additional revisions to CARES Track 5. The Committee also discussed general education cohort options, CARES contingency plan options should there be a surplus of CARES funds, and the potential of starting CARES 09/10 program orientations in November 2008.</p> <p><b>Child Care Plan:</b> Chair Mary Breeding reported the committee will meet in November to review the plan.</p> <p><b>Staff Report:</b> Staff reported on the United Way strategic planning session held earlier in the day.</p>	
Agenda Item IV – CARES Track 5 Program Modifications	Quality/CARES committee chair, Betsy Uda, brought modifications to Track 5 of the CARES program before the Executive Committee for discussion and approval. Members reviewed and discussed the modifications. Members requested the proposal return to the Quality/CARES committee for further clarification on the types of leadership development approved for Track 5a.	<b>Tabled. Sent back to Committee</b>
Agenda Item V –	The report was tabled for review until the November committee	<b>Tabled.</b>

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CDD Annual Report	meeting.	
Agenda Item VI – Preliminary January Council Meeting Agenda	<ol style="list-style-type: none"> <li>1. Children’s Coalition / Children’s Report Card– 20 min</li> <li>2. Superintendent’s Preschool Plan – 30 min</li> <li>3. Committee Reports – 20 min</li> </ol> <p>Staff will forward the Council’s presentation schedule to the Executive Committee for review. Members will finalize the agenda at the November meeting.</p>	
Agenda Item VII – Other Business	<p>Committee Chair Tracy Tomasky presented the following:</p> <ul style="list-style-type: none"> <li>• A notice from the Human Services Coordinating Council announcing “Finding Common Ground II”, an opportunity for Board of Supervisor advisory bodies to provide input into the 09/10 budget. Members requested staff to forward the email to all Council members with a call to invite members to register to attend and participate.</li> <li>• A letter from the Mental Health Services Act program on a public input session to discuss early prevention and intervention planning. Members requested staff to email notice to LPC members requesting anyone available and interested in attending to do so, and report back to the Council.</li> <li>• An opportunity to share thoughts on the conversation held at the October Council meeting discussing advocacy versus advisory functions of the Council. Members noted this has been an ongoing concern and discussion and suggested a one page fact sheet delineating the difference would be a useful tool for Council members. Chair Tomasky requested staff to bring a draft of a fact sheet to the committee’s November meeting.</li> <li>• In an effort to keep Council meetings on schedule, guests who are invited to present at Council meetings should be advised of the amount of time they have been allotted on the agenda. Chair Tomasky requested staff inform presenters of time limits when confirming agendas. Likewise, the Chair will greet presenters prior to each meeting, and reiterate the time frame noted on the agenda, and to allow for five minutes for questions at the end.</li> </ul>	
Next Meeting / Adjournment	<p>The next Executive Committee meeting is scheduled for Wednesday, November 19, 2008 at 3:00 p.m. at the Child Action, Inc. offices, 9961 Horn Road.</p> <p>The meeting adjourned at 4:10 p.m.</p>	