



“Promoting Excellence in Child Care”

**SACRAMENTO COUNTY LOCAL CHILD CARE & DEVELOPMENT PLANNING COUNCIL  
EXECUTIVE COMMITTEE MEETING**

3:00 p.m., Wednesday, Aug 20, 2008  
Child Action, Inc., 9961 Horn Road, Sacramento, CA 95827

**AGENDA**

*Due to the depth of items on the agenda, this meeting may exceed the 1 hour scheduled time frame.  
Please plan for 1 ½ hours.*

<b>TIME*</b>	<b>ORDER OF BUSINESS</b>	<b>ITEM TYPE(S)</b>
	<b>I. Call to Order - Chair</b>	
5 min	<b>II. Approval of Agenda and Minutes</b> a. Minutes of 07/23/08 Executive Committee Meeting. Members are to read and note any modifications prior to the August committee meeting. b. Agenda for 08/20/08 Executive Committee Meeting.	Action
15 min	<b>III. Old Business</b> a. Conclude Attendance Policy Discussion. Members will complete the discussion on attendance policy. b. Review draft work plan matrix and outline for meeting structure changes	Discussion / Possible Action
15 min	<b>IV. Committee/Program Reports</b> a. Policy Committee Update – <i>Marta Suarez</i> b. Business & PR Committee Update – <i>Linnea Hathaway</i> c. Quality/CARES Committee Update – <i>Betsy Uda</i> d. Child Care Plan Committee Update – <i>Mary Breeding</i> e. CARES Program Update – <i>Staff</i>  <i>*If a committee chair is unable to attend, they are requested to submit a written summary of their committee’s activities at least one day prior to the Executive Committee meeting.</i>	Information
15 min	<b>V. Role of the Committee Chair</b> Members will discuss guidelines for successful leadership of a committee.	Information / Discussion
20 min	<b>VI. Advocacy</b> a. Sacramento County Legislative Policy Platform. Committee members will discuss submission of a letter supporting funding for county programs serving children and youth. b. First 5 Strategic Plan Review. Committee members will discuss the First 5 Strategic Plan review work sessions, and options for submitting written comments to the plan.	Information / Discussion / Action
15 min	<b>VII. CDD Annual Report</b> CDD has initiated an annual reporting process for Local Planning Councils. Members will review the forms and summary of a presentation on the annual reporting process presented to LPC Coordinators on August 13, 2008.	Information / Discussion
10 min	<b>VIII. Preliminary October Council Meeting Agenda/ Adjournment</b>	Discussion
4:35 p.m.	<b>IX. Other Business / Adjournment</b>	

\*Estimated time for item. Actual time per item may be less than allotted time.

Any member unable to attend this meeting should contact Marianne Knoy at (916) 369-3344 or [Marianne.knoy@childaction.org](mailto:Marianne.knoy@childaction.org) by Tuesday, July 22, 2008.