

Sacramento County Local Child Care and Development Planning Council  
**Minutes of Meeting of Quality/CARES Committee**  
 August 9, 2006 9:00 a.m.  
 Child Action, Inc., 9961 Horn Road, Sacramento

Members present: Anne Kress (Chair), Loretta Smith, Caroline Stromberg  
 Staff present: Marianne Knoy, Jaci White, Tracey Slater

1. PAS Training

Committee members continued discussion on bringing trainers from the McCormick Tribune Center for Early Childhood Leadership to conduct workshops on the Program Administration Scale (PAS). Members reviewed staff's proposal which included an estimated budget. In order to cover all the costs, sponsorships and/or registration fees will need to be solicited. Members identified potential sponsors and partners to contact to invite to participate in sponsoring and promoting the workshops, and committing to sending "X" number of people to attend the workshops. Drafts of a donation letter, invitation letter, registration form and fact sheet were reviewed, with staff noting recommended changes.

Sponsor/Partner contacts to be made:

| <b>Potential Partner</b>                                 | <b>Who will make contact and follow-up</b> |
|--|--|
| San Juan Unified – Tracy Tomasky                         | Jaci White                                 |
| Elk Grove Unified – Nancy Herota                         | Jaci White                                 |
| Headstart – Robin Purdy                                  | Jaci White                                 |
| Robla School District                                    | Anne Kress                                 |
| Rio Linda School District                                | Anne Kress                                 |
| West Sacramento School District                          | Anne Kress                                 |
| Yolo, San Joaquin, El Dorado, Yuba, Sutter, Placer R&R's | Jaci White                                 |
| Yolo, El Dorado, Placer, Yuba/Sutter LPC's               | Marianne Knoy                              |
| Folsom Cordova School District                           | TBD  |
| Natomas – Beanstalk                                      | TBD  |
| CDI  | TBD  |

Staff will make changes to draft documents. Copies of the fact sheet and workshop descriptions will be made available to Anne Kress for the county-wide community college ECE department meeting next week.

2. CARES

a) Appeals. A final round of appeals from the 2005-06 CARES program year were reviewed by the committee. A total of 18 appeals were received by the July 31<sup>st</sup> deadline. Following are the appeal reasons, recommendations and committee action.

| Name                | Reason for Appeal  | Recommendation    | LPC Decision                |
|---------------------|--|-------------------|-----------------------------|
| Nadia Mokrushin     | Provider sent license with application indicating license date of 3/29/05. With appeal provider sent old license indicating original date of 3/1/04, provider moved.   | Pay               | Pay                         |
| Phuong Mai Nguyen   | Provider changed employment during CARES year. Was working for St. Patrick which closed. She started employment with Head Start within two weeks of closure.   | Pay               | Pay                         |
| Michal Alcantara    | Provider sent license with application indicating license date of 4/13/05. With appeal provider sent old license indicating original date of 7/11/02 provider moved.   | Pay               | Pay                         |
| Sylvia Rincon       | Provider's job title on application would not be eligible. Provider sent in a job description with her appeal.   | Pay               | Pay                         |
| Michelle Oswald     | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades.   | Deny              | Deny                        |
| Mia Rose            | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades.   | Deny              | Deny                        |
| Mariska Jordan      | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades.   | Deny              | Deny                        |
| Lindsey Solino      | Providers employer is in Roseville. She received a letter stating she did not send in proof of units.  | Deny              | Deny                        |
| Svetlana Kramarenko | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades. Received wrong letter.  | Deny              | Deny                        |
| Helen Young         | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades and confirmation from school counselor that one of the classes did count towards graduation, therefore should have been counted. | Pay               | Pay                         |
| Laura Van Ness      | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades.   | Deny              | Deny                        |
| Bernadette Poor     | Provider changed employment during CARES year.   | Deny              | Deny                        |
| Annette Brown       | Provider does not agree with dollar amount awarded. Believes she should receive \$2000. Providers stipend expired, working on renewing.  | Deny              | Deny                        |
| Amalia Garcia       | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades.   | Deny              | Deny                        |
| Nandhi Snider       | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades. Received wrong letter.  | Deny              | Deny                        |
| Cheryl Dawson       | Provider did not provide proof of 6 completed units by deadline. With appeal sent in grades.   | Deny              | Deny                        |
| Elva Salgado        | Provider appealing Track 2 decision. Completed 6 units in CARES year.  | Move into Track 3 | Granted - move into Track 3 |
| Rose Peebles        | ****Provider is not caring for children under licensing. Is continuing care of grandchildren. *****  | Deny              | Deny                        |

b) Close Out of 2005/06 and Changes for 2006/07

A summary of the reports to the state and First 5 on the 2005/06 Program Year will be presented at the October 2006 LPC meeting. The application process for this year will remain open until March 1, 2007. So far 500 applications have been received.

3. ECERS Class

American River College is offering ECERS in Fall 2006 and again in 2007. Dates are to be provided to Tracey Slater for her to include in the CARES packets. Copies of the flyers will also be provided to Anne Kress for her meeting next week with the ECE departments.

4. Other Business/Next Meeting

Staff provided members copies of documentation on the "California Early Care and Education Workforce Study" highlights report. County data, while available, has yet to be released publicly until approved by the Boards of Education and Supervisors.. The next meeting is scheduled for Wednesday, September 13 at 9:00 a.m. and will be held at the Child Action, Inc. offices at 9961 Horn Road.