



“Promoting Excellence in Child Care”

Sacramento County Local Child Care and Development Planning Council
Meeting of the Executive Committee
Wednesday, September 27, 2006 3:00 p.m.
Child Action, Inc., 9961 Horn Road, Sacramento

AGENDA

1. Committee Reports

- a. Policy
- b. Quality/CARES
- c. Business & PR
- d. Child Care Plan

2. Written Policies

A review of the draft of updated Council policies and procedures

3. Action Items:

- i. Action Item – Approve Co-Sponsorship of PAS Training
- ii. Action Item – Approve Letter of Support for Child Action, Inc.

4. Membership

- a. New Appointment from Board of Education – Theresa Roberts
- b. Resignation – Billee Willson
- c. Open positions – two with Board of Supervisors. Positions: Consumer & Public Agency.
- d. Attendance Review

5. Review draft agenda for October LPC Meeting

Meeting date Tuesday, October 17, 2006, Conference Room C, SCOE. Dinner 6:00 – 6:30 p.m. Meeting 6:30 – 8:30 p.m.

Action Items:

- Child Care Plan – approve draft to go to public hearing (45 minutes) with caveats that any comments are to address substance and content. Any editorial comments for typographical or grammar corrections should be sent in writing or via email directly to Marianne Knoy.

Presentation Items

- CARES – Program year-end summary (15 minutes)

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- Children’s Coalition – Introduction to the Coalition (foundation of the Coalition), discussion on Children’s Summit (20 minutes)
- Business & PR Training – Training on talking points with Jana Saastad (10 minutes)

Committee Reports:

- Quality/CARES – 5 minutes
- Policy – 5 minutes
- Business & PR – 5 minutes

Staff Updates and Announcements (15 minutes)

Informational Items:

- Constructing Connections written report
- LPC 1st Quarter Report
- Attendance Record
- Updated Events Calendar

6. Other Business/Next Meeting.

The committee will meet again Wednesday, October 25, 2006 at 3:00 p.m. at the Child Action, Inc. offices at 9961 Horn Road. Does the committee wish to discuss an alternate date for the November meeting since the scheduled meeting date is the 22nd, the day before Thanksgiving? Wednesday, November 29th is an option.



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Approval Item: Co-Sponsorship of Program Administrative Scale Workshops

Committee: Quality/CARES – Anne Kress, Chair

Brief Description: The Quality/Cares Committee proposes to co-sponsor workshops in the Program Administrative Scale (PAS) with Child Action, Inc. and the Quality Child Care Collaborative. The workshops will provide training on PAS, a reliable and easy-to-administer tool for measuring quality of administrative practices of early care and education programs.

SCOPE OF WORKSHOPS

Tuesday, January 16, 2007 – Reception 7 p.m. – 8 p.m.

An evening event to discuss child care workforce development. A special address from one of the instructors from McCormick Tribune Center for Early Childhood Leadership National-Louis University, discussing key elements of quality child care, quality child care from the director’s perspective and organization of quality care. Target audience to include child care center directors, administrators, owners, community leaders and policy makers.

Wednesday, January 17, 2007

Leading the Way

A one day workshop providing an overview of PAS, organizational systems, organizing programs and implementing changes. Target audience includes directors, administrators, TA advisors and mentors.

Workshop Title:

8 a.m. – 4 p.m.

Thursday, January 18, 2007

Supporting the Director

A continuation of the “Leading the Way” workshop focusing on coaching skills, and identifying director’s different levels of development to determine support needs. Target audience includes administrators, TA advisors and mentors.

Workshop Title:

8 a.m. – 4 p.m

LPC will plan and provide administrative support for the event.

Finances: The LPC will not be responsible for the expense of this event. Funding will be provided through the Quality Child Care Collaborative, participant fees and additional sponsorships.

Recommendation: Approve

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Approval Item: **Letter of Support for Child Action, Inc. -
Sacramento County Children and Families Commission (First 5)**

Committee: Quality/CARES – Anne Kress, Chair

Brief Description: Child Action, Inc. is submitting a proposal to provide a comprehensive, integrated infrastructure of support to the Sacramento child care community. Through the Quality Child Care Collaborative (QCCC), a partnership of community organizations, educational institutions and government service agencies, this proposal seeks to promote the development and retention of a professional early learning workforce and improve and enhance the quality of child care services available to Sacramento families.

Finances: The LPC will not incur expenses. Grant funds are managed by Child Action, Inc.

Recommendation: Approve

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COUNCIL MEMBERS

September 27, 2006

Linnea Hathaway, Chair
Hand in Hand Child Development Center

Tracy Tomasky, Vice Chair
San Juan Unified School District

Mary Breeding
Kinder World Child Development Center

Ana Garcia-Nevarez
CSUS, Child Development

Alix Hall
Discovery Tree Schools

Anne Kress
American River College, ECE

Allyson Kurtz
National Human Development Foundation

Mike Kurtz
Volt Delta

Ruth McGregor
California Department of Social Services

Kayla Olvera
Inter-Tribal Council

Theresa Roberts, PhD.
CSUS, Child Development

Jana Saastad
Legislative Staff, Republican Caucus

Kathryn Skrabo
DHHS, Division of Mental Health Services

Loretta Smith
DHHS, Licensing

Marta Suarez
Only Love Children's Center

Norman Tanaka
Sacramento City Unified School District

Dennis Vicars,
PACE Alternative Payment Program

Elizabeth Uda
SETA - Headstart

Billee Willson
Department Human Assistance

First 5 Sacramento Commission
2750 Gateway Oaks Drive, Suite 330
Sacramento, CA 95833

To Whom It May Concern:

It is our pleasure to write a letter of commitment and support to the Sacramento County Children and Families Commission for the proposal submitted by Child Action, Inc. to provide a comprehensive, integrated infrastructure of support to the Sacramento child care community. Through the Quality Child Care Collaborative (QCCC), a partnership of community organizations, educational institutions and government service agencies, this proposal seeks to promote the development and retention of a professional early learning workforce and improve and enhance the quality of child care services available to Sacramento families.

The Sacramento Local County Child Care and Development Planning Council (Council) was established in 1997 in accordance with Education Code 8499.3 that mandated the formation of the Local Child Care and Development Planning Councils. Authorized by the Sacramento County Board of Education and the Sacramento County Board of Supervisors, the Council is composed of twenty members, ten appointed by each Board. Members represent five categories: Public Agency Representatives, Community Representatives, Providers, Consumers, and Board Discretion appointments.

The Council's purpose is:

- To provide a forum for the planning of child care services that meet the diverse needs of families in Sacramento County;
- To promote public participation in the planning process;
- To advise the Sacramento County Board of Supervisors and the Sacramento County Board of Education with respect to the child care needs of the families in Sacramento County;
- To serve as a forum for discussion of community child care issues.

As part of its mandate, the Council collects data on child care needs and supply and publishes a five year plan for addressing and meeting the needs of parents and providers to provide quality care for Sacramento County's children. The Council also provides recommendations on funding priorities annually to the Department of Education, Child Development Division.

The Council has maintained a close working relationship with Child Action, Inc. since inception and Child Action, Inc. provides staffing services to the Council.

For over four years, the Council and Child Action, Inc. have successfully collaborated in the implementation and integration of the First 5 and state funded compensation programs focusing on increasing the education and training of child care workers in our community. The child care industry has experienced staffing shortages and high turnover for many years, and research shows that a stable work force is a key element in providing a quality child care program, and that quality child care is critical to the healthy development of children.

This project provides the opportunity for this collaboration to continue, with the Council acting as an advisory board, working closely with Child Action, Inc. to develop policies and procedures and an implementation plan for this proposal. We are hopeful that this proposal for child care professional development will be part of the county-wide plan that the Local Planning Council is developing to fulfill its obligation in implementing AB 212, and that Sacramento County will then qualify for the 25% matching funds from the California Child and Families Commission.

As noted in the Council's child care plan, it is vital that child care providers have the best training opportunities in order to enhance the quality of child care services in Sacramento County. The Council is pleased to support efforts towards that end.

Sincerely,

Linnea Hathaway
Sacramento County Local Child Care & Development Planning Council